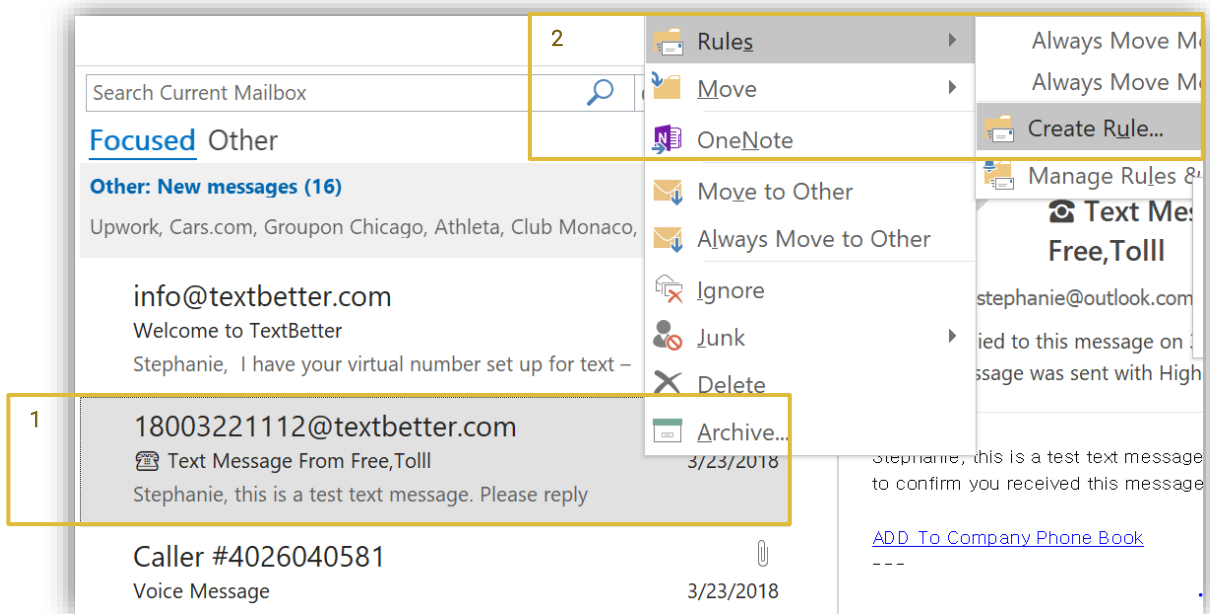


Creating An Alert for Incoming Texts

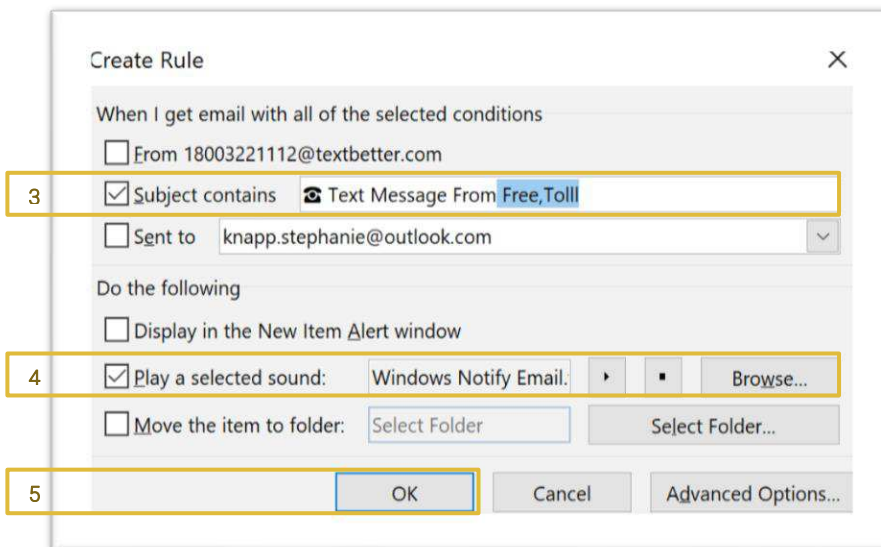
Using Outlook's 'Rule Wizard', it's easy to set up an audible ring anytime your landline number receives an incoming text – just like your mobile phone. And our customers love how simple it is. – one rule in outlook will apply to every text message you receive!

STEP-BY-STEP GUIDELINES FOR OUTLOOK USERS

1. From your paired email account, right click on a text that you've received.
2. When prompted, select **Rules > Create Rule...**



A pop-up window will appear; this window is called the **Rule Wizard**.



3. Check the box labeled **Subject Contains**; then delete any numbers or characters that appear after: *Text Message From*

4. Check the box labeled **Play a Selected Sound**; you can select **Browse** to customize your sound type.

5. Select **Okay**, and you're all set!

I Still Have Questions... What Do I Do?

To schedule a call with a member of our support team, [click here](#). We can have a quick chat when it's convenient for you.

Support Team Information & Business Hours:

Mon.-Fri. 9AM-5PM CST

T: 1800-322-1112

E: info@textbetter.com
