



## Application for Employment

Quality Contact Solutions, Inc., and Quality Voice & Data, Inc. dba TextBetter are an Equal Opportunity Educational Institution and EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.") Applications with missing or invalid job numbers will not be considered for any position.

<b>Position Applying For:</b>	<b>Name (Last, First, Middle):</b>		<b>Other names under which you have attended school or been employed:</b>
<b>JOB #:</b>			
<b>Street Address:</b>		<b>City, State &amp; Zip:</b>	
<b>Social Security Number:</b>	<b>Home Phone:</b>	<b>Other Phone:</b>	<b>E-mail address:</b>
<b>Are you eligible to work in the United States?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Are you 18 years of age or older?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If NO, what is your current age?</b>
<b>Are you currently employed at (company)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If YES, what is your current job title &amp; department?</b>
<b>Have you ever been employed by (company)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If YES, dates of employment &amp; reason for leaving:</b>
<b>Are you related to any current (company employee)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If YES, their name &amp; their relationship to you?</b>
<b>If required for position, do you have a valid driver's license?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If YES, State of issuance, license #, and expiration date:</b>
<b>How did you learn about this employment opportunity at? Check all that apply:</b> <input type="checkbox"/> Ad in <i>newspaper</i> <input type="checkbox"/> Job Bulletin (Posting) /Walk-in <input type="checkbox"/> Website <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Referral by employee <input type="checkbox"/> Ad in <i>magazine</i> <input type="checkbox"/> Other:			

### ***EDUCATION***

<b><i>Name of School</i></b>	<b><i>City/State</i></b>	<b><i>Did you graduate?</i></b>	<b><i>If No, # of years left to graduate</i></b>	<b><i>If Yes, date of Graduation</i></b>	<b><i>Degree received</i></b>	<b><i>Major</i></b>
<b><i>High School:</i></b>		<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b><i>GED:</i></b>		<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b><i>Other School:</i></b>		<input type="checkbox"/> Yes <input type="checkbox"/> No				

<i>Name of School</i>	<i>City/State</i>	<b>Did you graduate?</b>	<b>If No, # of years left to graduate</b>	<b>If Yes, date of Graduation</b>	<b>Degree received</b>	<b>Major</b>
<i>College:</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No				
<i>College:</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No				
<i>College:</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No				

**SKILLS:** Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and (basic, intermediate, expert)


**WORK EXPERIENCE-**Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Include full-time military or volunteer commitments. Quality Contact Solutions, Inc., QCS At Home, Inc. and Quality Voice & Data, Inc. reserve the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From:            To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time  If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties:		Reason for Leaving:
Dates Employed (most recent position) From:            To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time  If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate
Primary duties:		Reason for Leaving:

**PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.**

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment if discovered at a later date. I authorize Quality Contact Solutions, Inc., and Quality Voice & Data, Inc. dba TextBetter to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that all employees of Quality Contact Solutions, Inc., and Quality Voice & Data, Inc. dba TextBetter serve at-will, and the employment relationship may be terminated at any time by either party, for any or no reason, other than a reason prohibited by law.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_